

EXHIBITION REQUIREMENTS

A **Quick Checklist** of what the exhibition must have:

1. Exhibition Title

Exhibition Title should be short reflecting the interesting content of the exhibit.

2. Exhibition Content Page

This is the first page of the exhibit, which lists the chapters or sections of the exhibit against the page number.

3. Relevant Exhibition Content

The content of the exhibit must be relevant to the title and the theme of the exhibit. Information must be factually correct.

4. Relevant Philatelic Materials & Collateral

Materials used must support the theme of the exhibit.

5. Use a Variety of Materials

Avoid using duplicates & blocks of the same stamps. Try to show a variety of materials to illustrate the point / theme. This reflects research effort in content & materials.

6. Good Presentation

- Good Layout & Organisation
Texts & materials must be organised & presented neatly so that they are visually appealing and easy to read.
- Good Mounting
All materials are to be properly mounted.

7. Typed-written Texts

The full A4 size page should have typed-written texts & not a mixture of typed and hand-written texts. Texts must not be hand-written.

8. Page Numbers

Each exhibition sheet must be numbered, starting with the content page. The page number must be written on the front at the lower left corner.

9. Name of Participant or Group

It has to be written on the back of each exhibition sheet. This will prevent any mix up or unaccountability of the exhibit.

10. Portrait orientation

Exhibition display panels are designed to display the exhibition sheets in the portrait orientation. Exhibition sheet of landscape orientation will not fit into the panels.

11. Good Condition Philatelic Materials

The materials must NOT be torn, creased or badly stained. They should also be floated off the paper/envelope before using them.

12. Sufficient Number of Exhibition Sheets

Number of sheets are based on the Category of Exhibition Entries. Exhibits with insufficient less than required numbers of exhibition sheets will be disqualified.

CLASS	AGE RANGE (as at January 01, 2006)	NO. OF FRAMES
Primary Level	7 - 11 years old	1 – 2 Frames or 8 – 16 exhibition sheets per entry
Secondary & JC Level		
Class A	12 -13 years old	2 – 3 Frames or 32 – 48 exhibition sheets per entry
Class B	14 -15 years old	3 – 5 Frames or 48 – 80 exhibition sheets per entry
Class C	16 -18 years old	3 – 5 Frames or 48 – 80 exhibition sheets per entry